



KIITEE - 2022

REMOTE PROCTORED EXAMINATION INFORMATION & GUIDELINES FOR CANDIDATES



22-JULY-2022
23-JULY-2022
24-JULY-2022

18-JULY-2022
to 20-JULY-2022

18-JULY-2022 (6 PM)

20-JUNE-2022

Requirements for Remote Proctoring test

Candidates who have registered and are ready to take the test remotely from the convenience of their location must ensure that the system in which they take the test must have the following configuration and set-up and also follow the **Do's and Don't's**.

Candidates are expected to maintain high level of discipline, ethics and integrity in appearing for the examination.

Configuration of computer

Ensure that you have a good working computer as below:

- Computer - Pentium IV/Dual Core
- 1GB RAM or higher
- 80 GB HDD or higher
- 15" colour Monitor, Keyboard, Mouse
- Microsoft Windows 7 and above
- Chrome Browser
- Antivirus
- Webcam



If you do not have one, you may hire/arrange one.

Internet connection

- A stable internet connection of at least 512 KBPS (1MBPS is preferred) should be available throughout the test.
- If mobile Hotspot is used for Internet connection, sufficient money shall be prepaid or otherwise to ensure that the internet connection does not fail due to 'no currency' in the mobile charge.
- Once the test begins, no retest will be given if the test is interrupted citing bad/no internet.
- 4G mobile set (Android Only) to be used for the test (for candidates not having Desktop or Laptop). Best Viewed in Chrome Only.



Room and Environment

- This is a high stakes entrance examination of high importance and the candidate shall sit in a private room without any noise and disturbances.
- Place the computer so that your back is facing the wall and there are no devices placed in the background.
- Sit at table with computer. Keep the desk clear of objects, papers, books and any other electronic material like Mobile phones, tablets, laptops, etc.
- Ensure proper lighting (no back light) so that your face is clearly visible on cam.
- No other person shall enter the room while the candidate is taking the test.
- Invigilators can take a look of the room in which you are appearing for the exam any time through the webcam during the course of exam.
- If the proctor or the Artificial Intelligence system observes any additional person in the webcam view or any voices are heard, the examination may be stopped by the remote proctor.
- Candidates must follow the instructions strictly set by the university.
- Ensure you are dressed formally.
- Ensure you are keeping your mobile which has the number registered during the registration. Keep this handy whenever your assigned proctor may give a call to you. Otherwise when you are facing any problem during examination you can contact your assigned proctors's number.

Some **Don'ts**, the candidates **MUST** follow



Do not take help
from others



Do not wear any
Bluetooth devices



Do not read out
anything loudly



Do not leave the work
station while taking
the test



Do not play
radio/TV/ Music
in the background



Do not let anyone
enter the room



Only to interact with proctor you
can use your phone

Mock Test

To ensure that the candidates get familiar with the setting up of infrastructure for taking online exam at location of choice and to get comfortable with the exam interface, a mock test is facilitated. All the candidates are requested to take the Mock test without fail.

A link with a Mock test and instruction manual for the remote test will be provided on University website for the candidates. For the remote test, candidates would need to setup computer/laptop/4G Android mobile as specified above, and proceed as per instructions in the manual.

To avoid last minute disturbances/ clarifications, it is suggested to the candidates to take the demo test well in advance and be prepared for the final test.

Candidates will be watched remotely



Before the start of the test, the web cam will be activated automatically. If your camera is not working, you will not be able to start the examination.



The candidate will be asked to take a photo as appearing on the screen.

Though the exam is online and the candidate is taking the exam from their home, there will be an invigilator monitoring every action remotely along with the help of AI engine.

The candidates will be invigilated / proctored by a remote proctor who will be watching all through your exam.

During the course of exam, in case of any suspicion of malpractice by the candidate, the remote proctor has the facility to send message/s to warn the candidate/s. In extreme cases of repeated offences being committed by the candidate, the proctor can pause the test.



Proctors will be watching you for the below:

RIGHT CANDIDATE



NO ONE IN ROOM



MULTIPLE PEOPLE



WRONG CANDIDATE



Guidelines for Main exam

- ✔ Candidates must take remote demo-test at least once before main test.
- ✔ Admit card may be downloaded from University website.
- ✔ Candidate to login to the test using details in the admit card.
- ✔ URL/link for examination will be available in the website www.kiitee.ac.in on the day of examination.

- ✔ Candidates need to be present before the Computer/Laptop/Mobile 30 Minutes before the commencement of the examination
- ✔ Correct answer gets 4 marks, incorrect answer gets -1 mark and zero for no response.
- ✔ Only one question appears on the screen and either the candidate answers the question or skips the same if he/she does not know the answer or does not want to answer. Once moved to the next question, the candidate cannot comeback the answered/skipped questions.
- ✔ Test closes automatically once the scheduled exam time of 120 minutes elapses or all questions either answered or skipped.



NOTE:

The remote proctor will send you a warning message if he finds you doing anything suspicious, or if you are found to be indulging in any malpractice like taking screenshots or recording screen during the course of test and he is authorized to intervene and to pause your test. You will be immediately disqualified.